

Castle Hill RSL Badminton Club – BY-LAWS



1. OPERATIONS

- The Badminton Club operates 3 styles of Session which are published on our Website :
 - Sessions by INVITATION only for Graded Members
 - Sessions for all grades of players and their guests
 - Sessions for Junior Members only
- Players graded by the NSW Badminton Association or the Badminton Association of Australia will receive the equivalent grade from the Badminton Club.
- Grading of players is the responsibility of the Grading Sub-committee. A Member can appeal on his/her grading with written documentation to the Secretary and will be heard by the Committee.
- A Committee or a volunteer Member is rostered as Duty Officer to supervise the Session, collect monies, provide shuttles and provide general administration. The Duty Officer's tasks and procedure for the day are as ruled in the DUTY OFFICER GUIDELINES.
- All Members arriving first on courts for the Session are to help with the cleaning and set-up to ensure the courts are in playing condition; Members playing the last game for the Session are to help with the cleaning and lock up of the Badminton Club assets;
- The Session is conducted using a format that is described in the PEG QUEUING SYSTEM policy.
- The management and use of shuttles is as documented in the SAVE OUR SHUTTLES policy.
- Complaints, infringements and injuries occurring during the Session will be acted upon by the Duty Officer and a written log will be entered into the Register, with the name and signature of two (2) witnesses.
- The Duty Officer has the authority to bar or suspend any Member from the Session for unbecoming conduct. If required, the Duty Officer can contact the Duty Manager of the CHRSL to request for Security Officers to assist on any incidence during the Session. The Duty Manager may recommend the member to be cited by the CHRSL Board of Directors
- The Duty Officer will inform the Committee of such incidences and logs at the earliest possible opportunity.
- Any Member who is charged with unbecoming conduct will be dealt with accordingly; the Secretary may elect to submit a report, recommending formal citation by the CHRSL Board of Directors.

2. COMPETITIONS

External Competition – recognised regional, state and national association events.

- Players representing the Badminton Club are bound by the RULES of REPRESENTING the Badminton Club;
- A Captain is chosen to lead a FULL Team representing the Badminton Club and to ensure all Members adhere to the RULES of REPRESENTING the Badminton Club;
- The Badminton Club will submit and pay the entry fees for a FULL Team of players representing the Badminton Club. The Committee may decide to levy a fee on the players.
- When two (2) or more Members participate in a mixed team, or in individual Singles or Doubles events, where both Players are Badminton Club Members, and claim representation of the Badminton Club, the Members are able to submit a claim for individual sports subsidy, subject to a maximum amount per Member per year.
- Players representing the Badminton Club, whether full team, partial team or in individual events must wear Badminton Club uniform and in their entry application clearly state the membership Club as Castle Hill RSL Badminton Club (CHRSLBC).

CHRSLBC Competition.

- The Badminton Club will publish a calendar of CHRSLBC Competition for the calendar year. All Members must adhere to the CHRSLBC CLUB TOURNAMENT Guidelines.
- Tournaments will be organised for :
 - Graded members
 - Non graded members
 - Junior Members
- Umpires, referees or linespersons appointed by the Tournament Organiser are announced at the start of the event or match. The Umpire for the game has the final say as to the dispute between opposing players of that match.
- All Members are eligible to enter any Badminton Club Competition, subject to the handicap or grading restrictions for the event. Members are to pay the scheduled Session fee for that event and be available to help as umpires, referees and linespersons.
- The Tournament Organiser is responsible for the format, scoring, restrictions, handicaps, shuttle management and all other services and arrangements as required for the event.
- The Tournament Organiser can bar, suspend a player or terminate a match, when and where necessary and appropriate.
- The results of the competition will be announced by the Tournament Organiser at the conclusion of the event.

3. ELECTION PROCESS:

- Nomination Forms will be available one (1) month before the scheduled AGM date.
- A Candidate can withdraw from the election before the day of AGM by giving a written notice to the Secretary. An absent Candidate without a written notice to the Secretary before the day of AGM is deemed to have withdrawn from the Election.
- Nomination is closed seven (7) days before the day of the AGM. The full list of nominations will be published via email broadcast, one (1) day after the close of the nomination.
- Nominations remain open on the AGM day for those positions without Candidates.

- A vote shall be taken for the executive positions if more than one (1) nomination is received. A vote shall be taken if more nominations than the positions of the non-executive exist. Voting shall be by ballot.
 - Each Candidate standing for election, open for voting on the AGM day, will be given three (3) minutes to state their credential and achievements. Opposing Members can table objections, subject to non-defamatory statements.
- 4. JUNIOR GRANT PROCESS:**
- The Committee will invite Junior Members with minimum of one (1) year of Membership to register for Junior Grant.
 - Each Junior Grant applicant will ensure the following requirements are met :
 - Minimum criteria as laid out in the CHRSL Funding model;
 - Four (4) quarterly reports for the Grant year with each report submitted by the 1st week of the 3rd month of the quarter; These reports will be summarised for the CHRSL Sports Council meeting on the 2nd Tues of the 3rd Month of the quarter;
 - Other requirements as introduced and published by the CHRSL Junior Sports Club for the year;
 - Other requirements as introduced and published by the Badminton Club for the year.
 - Incentives will be awarded based on these merits for each successful applicant :
 - Domestic trips representing the State or Country;
 - International trips representing the Country;
 - Each selection into a State Team or National Team;
 - Nation Ranking placements of ten (10) or higher for Singles, Doubles, Mix Doubles.
 - A Junior Member may lose his/her Junior Grant applicant status for the following reasons :
 - Citation of the Member for bad conduct;
 - Termination of membership;
 - Failure to submit quarterly report for two (2) consecutive quarters.
- 5. FEES AND CHARGES:**
- The Membership Application form is the signed agreement between the Member and the Badminton Club.

Annual Membership Fees.

 - Adult Membership fees for the year.
 - Life Membership fees for the year.
 - Concession fees for recipients of Life Membership, with outstanding service of more than five (5) years of Committee service and/or voluntary Badminton Club services; and minimum of ten (10) years of unbroken membership record; and minimum sixty (60) years of age.
 - Loyal Senior Membership fees for the year.
 - Concession fees approved for Senior Members over sixty-five (65) years of age and ten (10) years of unbroken membership record.
 - Junior Membership fees for the year.

Association and Insurance fees for the year

 - Included in all Membership fees for the year will be the sports insurance and sports association fees;
 - In addition, included in the Junior Membership fees for the year will be the RSL Junior Sports Club fees.
 - The Badminton Club operates scheduled Playing Sessions and fees will be the following:
 - Member playing fee per session
 - Guest playing fee per session
 - Adult training fee per session
 - Junior training fee per session or term
 - Activities, events and social functions organised by the Badminton Club may have a levy or fee imposed as follows :
 - Subsidized Member levy
 - Member's guest levy
 - Junior Member levy
 - Child under twelve (12) years levy
 - The Badminton Club provides a Badminton Club shirt at a subsidized price per Member per calendar year. A Member representing the Badminton Club in External Competition may acquire a second shirt at the subsidized price for the calendar year.
- 6. VIOLATION AND UNBECOMING ACTS**
- All violations, breach of Club policies and unbecoming acts will be reported to the Secretary for investigations and subsequent action :
 - A verbal warning or a written notice may be issued upon evidence of breach or violation; and/or
 - The Member may be cited to the Committee and a vote from the Committee may be taken; and/or
 - The Member may be cited to the CHRSL Board of Directors for disciplinary action.